

January 26, 2000

[Name]

[Address]

Dear [Name] :

I am writing to inform you that the Albright-Knox Art Gallery is a participating member of the Art Museum Image Consortium (AMICO). AMICO is a non-profit consortium of over 23 leading North American museums dedicated to increasing educational use of museum multimedia documentation. Working together, the members of AMICO have created a common authoritative digital library of over 20,000 images from their collections, with future plans to expand it to over 150,000 works. This digital library will be used for research and education in universities, public libraries and other museums.

As a participating member, the Albright-Knox Art Gallery has thus far contributed 500 images to the AMICO library including an image of your work entitled [Title and Date]. As one of the images in the library, [Title] will be displayed as both a thumbnail image along with information concerning the piece and as a large detailed image for study. As with all images in the library no manipulation of the image will be possible and access to it will only be possible through a secured web site which is being administered by the Research Library Group and which is restricted to purely educational uses.

If you have any questions or concerns about this matter please feel free to contact me.

Sincerely,
Michael J. Benner