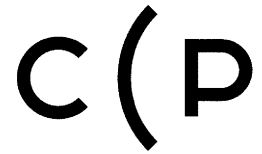


Center for Creative Photography

The University of Arizona P.O. Box 210103 Tucson, AZ 85721-0103 Phone 520.621.7968 Fax 520.621.9444



[date]

[name]

[address]

[city,state,zip]

Dear [name],

In 1998, the Center for Creative Photography became a founding member of the Art Museum Image Consortium (AMICO), a non-profit organization established by museums to create a unified, educational art database from their scholarly cataloging records. The AMICO database, which already contains more than 50,000 records and digitized images, is now used on university campuses across North America.

I am sure you understand the accomplishment of getting the databases of so many museums integrated into one common and easy-to-use reference tool for students. It is the Center's goal to assure that AMICO users are aware of the best twentieth century photographers when they go about their research. For this reason, we would like to obtain your permission to submit a selection of your photographs from our permanent collection to the AMICO database.

We also seek your permission to make low-resolution scans of your photographs and link them to our photograph collection database. The use of digital image references will serve our long-term preservation goals by keeping incidental handling of photographs in the collection to a minimum. These image files will also provide remote researchers enhanced access to the Center's collections in the future.

I enclose some information about AMICO. You can also learn more about the project by visiting its public web site at <http://www.amn.org/AMICO/home.html>. If you have any questions whatsoever, please feel free to call me at 520-621-9489. It would help us enormously if you would sign our form and return it as soon as possible. Thank you for your consideration of this request.

Sincerely,

Dianne Nilsen
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