

9/1/98

«Title» «FirstName» «LastName»
«Company»
«Address1»
«Address2»
«City», «State» «PostalCode»

Re: Art Museum Image Consortium/Integrated Arts Information
Access Digital Archives

Dear «Title» «LastName»,

The Minneapolis Institute of Arts ("Institute") is pleased to announce two exciting projects designed to build a shared library of multimedia works documenting the collections of each member museum in digital format.

First, the Association of Art Museum Directors has founded the Art Museum Image Consortium ("AMICO"), a new, nonprofit organization that will build a shared library of multimedia works documenting the collections of each member museum. Resources derived from the AMICO library (which may include value-added indexing and retrieval tools) initially will be made available to universities, colleges, and similar nonprofit educational entities, and later will be made available under specific licenses through a number of distribution channels.

The Minneapolis Institute of Arts is working in collaboration with the Walker Art Center on an Integrated Arts Information Access project (IAIA), an on-line resource of both institutions' permanent collections, archives and libraries. The content of this website will be geared to educational use, and will include media (images, audio, video, software, etc.) and print information related to the MIA's collection, exhibitions and programs. This site will be a valuable resource including everything from distance learning curriculum to on-line exhibitions. Students, teachers, and the general public will be able to use this free resource for research, curriculum development, on-line discussions, and self-paced learning. Check out the IAIA project from the MIA's website at www.artsconnected.org in July for a first look. The IAIA project is supported by a generous grant from The Department of Children, Families and Learning.

The Institute would like permission to use the following materials as part of the AMICO and IAIA archives:

«artist», «workofart» ("the Materials").

Although the use of these materials may not require permission for the purposes as described above, I would appreciate your signing the attached copy of this letter and returning it to me in the enclosed, self-addressed, postage-prepaid envelope for the Institute's records. An appropriate credit will appear in the AMICO and IAIA libraries for the use of this material.

The Institute is deeply indebted to our donors who, through their generosity, have enriched our collections to an incalculable degree. If you approve of this project, I would appreciate your signing and returning the attached permission form to me by _____, 1998. A second copy is enclosed for your records. If you do not control the necessary rights, please let me know whom to contact. Thank you.

Yours very truly,

Scott Sayre, Director of Media & Technology

Tammy Sopinski, IAIA Project Coordinator

I grant permission to the Institute to use, reproduce, and disseminate my name, voice, image and the Materials described above on and in connection with AMICO and IAIA on a royalty-free, irrevocable basis. I also grant the Institute permission to use the Materials on and in connection with each of the following on a royalty-free, irrevocable basis (check all that apply):

___ Educational programs, materials, and related uses, including without limitation, the Integrated Arts Information Access Project (IAIA) and Art Museum Image Consortium (AMICO), catalogues, brochures, exhibition, promotion, advertising, archival and research uses.

___ Any other activities, products, and uses related to the Institute's programs, exhibitions, and/or other educational activities.

I warrant and represent that I am the owner of the Materials, including all copyright and other intellectual property interests, and that I have the full authority to grant the rights granted herein.

Name (printed)

Signature

Dated

«artist», «workofart»